NC STATE UNIVERSITY
UNIVERSITY HOUSING, CONFERENCE SERVICES

2014 SUMMER HOUSING
TERMS AND CONDITIONS

Please read this entire document carefully. Upon submission of your online application you agreed to the terms and conditions of this document, all NC State policies, rules, regulations and procedures as well as all state and federal laws that apply to guests/visitors to the institution.

OCCUPANCY
Rooms are to be occupied only by the person(s) assigned by University Housing, Conference Services. Room assignments are not transferable. Unauthorized overnight guests and subletting are not permitted. Occupancy continues and a daily fee is due for each night an individual is in possession of a University room key.

ROOM CHANGES
Room changes are only permitted upon written authorization from Conference Services. Unauthorized room changes will require that the persons involved vacate the occupied room and move back to the original assignment.

ROOM CONDITION AND DAMAGE CHARGES
The intern is held responsible for any changes in the condition of the room or furniture to which he/she is assigned. Damages refer to those things outside of normal use and depreciation. If damages do occur, it is the intern’s responsibility to pay the charges. The damage amount, including labor, will be reflected on the intern’s final bill. Charges due to loss or damages will be assessed through Housing and must be paid promptly. Interns with outstanding debts are not eligible to use University facilities. Charges are determined by University Facilities Operations personnel and University Housing as deemed appropriate and will reflect the labor and material costs for necessary repairs.

For health and safety reasons, and the comfort of apartment-mates, interns are expected to maintain a reasonable standard of cleanliness in their room, their bathroom and the apartment kitchen/common space. Failure to maintain any area of the apartment in a reasonable condition will result in staff intervention and possible housekeeping charges.

ROOM KEYS
Interns must officially check-out with a Conference Services staff member when vacating a room. Keys are to be returned only to a Conference Services staff member. If an intern loses a room key or key fob, a temporary key can be obtained from Housing at the Conference Services Office located in Wolf Village, building G. Due to security precautions, if the original key is not returned, the appropriate locks will be changed and new keys issued. Housing will bill the intern $125.00 for each misplaced room key and $20 for each misplaced key fob. Keys may not be duplicated.

POLICY ENFORCEMENT
Interns are reminded that use of a residence hall room is strictly conditioned on compliance with the requirements set forth herein, all policies of the University, and all residence hall regulations. NC State University and University Housing reserve the legal authority to terminate this use at any time if an intern does not abide by Housing and University policies. Interns must comply with all local, State and Federal laws. In addition to the policies described previously, the following are also enforced:

1. Occupants of campus housing are expected to conduct themselves in a manner that is consistent with the rights and needs of other individuals on campus. For example, interns may not congregate in or around other residence halls.
2. The following activities are of primary concern. Interns involved in such activities will be subject to removal from the residence halls:
   a. Throwing objects out of/at windows or off balconies;
   b. Use or possession of fireworks, explosives, flammable materials, firearms, weapons or other objects which are potentially harmful to the physical welfare of other inhabitants;
   c. Removing, damaging, or in any way tampering with fire safety equipment or triggering false fire alarms;
   d. Misusing or vandalizing elevators, elevator equipment, or elevator locks;
   e. Deliberate or malicious vandalism or theft of University furnishings and/or equipment;
   f. Actions that are directly detrimental to the physical safety or health of other guests.
3. Interns will be subject to prompt removal by Housing for acts that are contrary to the interests of the residential community. Examples include, but are not limited to: crimes of violence; possession, distribution, or sale of controlled substances and/or illegal drugs as defined by Chapter 90 of the North Carolina General Statutes; other
acts which violate Federal, State, or local law; or acts which could threaten the safety or well-being of other members of the University community.

4. The following are not allowed in the residence halls:
   a. Pets, of any kind;
   b. Air-conditioners, freezers and other equipment requiring more than 120 volt electricity;
   c. Refrigerators with inner dimensions larger than four cubic feet;
   d. Appliances exceeding 1800 watts or 15 amps;
   e. Hot plates, deep-fat fryers, open flames, or open coil appliances;
   f. Torchiere-style halogen lamps;
   g. Candles of any kind.

5. Only individuals of legal age (as permitted by State law) may possess and/or consume alcoholic beverages in apartments or residence hall rooms. No alcohol is permitted in any common areas (lounges, hallways, suite/apartment hallways, etc.). Interns of legal age are permitted to consume alcohol according to the policies governing consumption in the residential living spaces. At no time are underage interns or other underage students permitted to possess, consume or be in the presence of alcohol. Please use the following website as an additional resource: Alcohol Policy.

6. Smoking is prohibited in all NC State university buildings and residential facilities. Smoking is also prohibited within 25 feet of any university building. This includes all common areas, such as patios, breezeways, elevators, laundry rooms, and floor and building lounges.

7. Disruptions and disturbances that prevent other guests from enjoying a peaceful environment in the residential community are not permitted.

8. The University reserves the right to enter rooms and other areas of campus housing for the purposes of repair, maintenance or health/safety inspections.

9. Door-to-door solicitation or use of campus housing facilities for profit-making activities for individuals or groups is prohibited.

10. Housing prohibits propping open any door or using any mechanical device to hold open an exterior access door.

11. Housing reserves the right to waive or establish policies and procedures it deems necessary for the proper management of its housing programs.

SERVICES PROVIDED
Summer Conference Assistants live in Wolf Village and work the service desk in Wolf Village, Building G. Guests can address concerns with the SCAs in person or by phone. SCAs will promptly report all maintenance requests from interns and work to ensure that the facilities are running smoothly and efficiently. In case of an emergency please call 515-3000.

TELECOMMUNICATION SERVICES
The room rate includes ResNet (high-speed Internet access) and cable TV in the apartment common area. Please note that televisions are not included as room furnishings. A ResNet Internet login and password ID will be provided at check-in. Your ResNet access binds you to the terms and conditions set forth by ResNet for this service. The terms for service include abiding by the University’s Administrative Regulations for Computer Use and other applicable state and federal laws and University rules and regulations.

DINING SERVICES
During the summer University Dining has facilities that provide hot meals, fast food, and centrally located convenience stores. Facilities are open Monday through Friday. Weekend service is available on a limited basis. All meals can be purchased on a cash basis. For more information on dining hall service visit University Dining online.

PARKING
Interns who plan to bring vehicles on campus must display a parking permit at all times. Parking permits must be displayed on all vehicles except when parked at coin activated parking meters. Interns are encouraged to read the entire permit carefully to avoid parking citations. Arrangements for special parking needs, such as handicap parking, should be made prior to your arrival to ensure requested permits are available. University Housing is not responsible for parking violations, citations, or fines accrued by interns. Questions regarding such occurrences must be handled directly with the NC State Department of Transportation.

RECREATIONAL FACILITIES
Interns may use outdoor recreational facilities owned by University Housing without cost and with proper reservation. If you are interested in utilizing the recreation facilities operated by Carmichael Complex, you may do so for an additional fee. Carmichael Complex offers a wide variety of facilities including basketball courts, volleyball courts, weight rooms, an indoor track and a swimming pool. Equipment check-out is included in the fee for adults. Passes need to be coordinated with Conference Services in advance.